



## INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

*We make Indiana a cleaner, healthier place to live.*

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Mitchell E. Daniels, Jr.  
Governor

Thomas W. Easterly  
Commissioner

100 North Senate Avenue  
Indianapolis, Indiana 46204  
(317) 232-8603  
(800) 451-6027  
[www.in.gov/idem](http://www.in.gov/idem)

**PLEASE BE SURE THE PERSON RESPONSIBLE FOR SUBMITTING THE CSO DMR  
RECEIVES THIS INFORMATION.  
DECEMBER 2007**

This information is being sent to all municipalities that are required to monitor CSO outfalls and submit monthly CSO DMRs.

**NEW AGENCY CONTACT**

Please direct any questions to H.T. Pham at (317) 233-8770 or [htpham@idem.in.gov](mailto:htpham@idem.in.gov).

**CSO DMR FORMS – Report Monthly Totals**

- You must make sure that the forms are filled out completely. **Especially be sure that you calculate the monthly totals at the bottom of each column.** As an example, a correctly completed CSO DMR is enclosed. Also, we have enclosed a blank CSO DMR form that you may copy and use for your monthly submissions.
- We encourage you to use the CSO DMR Excel spreadsheet that is located on our web site. The spreadsheet automatically calculates the column totals. It is located at the following address under the heading **CSO Discharge Monitoring Report (DMR) Forms and Instructions**

<http://www.IN.gov/idem/permits/water/wastewater/wetwthr/cso/>

- Submissions of CSO DMR forms are required each month for each CSO outfall as identified in your NPDES permit, even when no CSO overflow events occurred during a month.
- If a community has more than three (3) outfalls, additional outfalls will be recorded on the page titled “ADDITIONAL OVERFLOWS PAGE.” The Additional Overflows Page contains four (4) outfalls per page. Use as many additional pages as necessary.

**AGENCY MAILING ADDRESS**

CSO DMRs must be mailed to IDEM at the following address. They cannot be submitted electronically.

Indiana Department of Environmental Management  
Office of Water Quality  
Mail Code 65-42CB  
100 North Senate Avenue  
Indianapolis, IN 46204-2251